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|  <b>HHRG BERHAD</b> | DOC NO     | HQ2025-11/LEG/001(15) |
| <b>PERSONAL DATA PROTECTION ACT 2010 NOTICE</b>                                                      | ISSUE DATE | 25 November 2025      |

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**HHRG BERHAD**

**PERSONAL DATA PROTECTION  
ACT 2010 NOTICE**

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## Personal Data Protection Act 2010 Notice (“Notice”)

### 1. Introduction

HHRG Berhad cares about your personal data protection. This Notice is issued pursuant to the statutory requirements under the Personal Data Protection Act 2010 (“**the Act**”) and clarifies how we process your data from the point we collect, use, share, dispose of and the security measure that we have established to ensure your personal data is well protected.

This Notice is issued by HHRG Berhad and by HHRG Berhad on behalf of its subsidiaries and related corporations (collectively “**our**”, “**us**”, “**we**” or “**HHRG**”) and also serves to inform you that your personal data is being processed by us or by third parties on our behalf and you hereby give your consent to the processing of your personal data.

### 2. Collection, Recording and Storage Personal Information

- 2.1 The Act is passed by the Malaysian government to regulate the processing of personal data in a commercial transaction. To comply with the Act, HHRG is required to manage the personal data that HHRG collects from you.
- 2.2 In the event of any conflict between the English and other language versions, the English version shall prevail. HHRG shall have the right to modify, update or amend the terms of this Notice at any time by placing the updated Notice to the HHRG’s website, <https://hhrg.com.my/> (“**HHRG Website**”). By continuing to communicate with HHRG or if applicable, by continuing to use HHRG’s services following the modifications, updates or amendments to this Notice, this shall signify your acceptance of such modifications, updates or amendments. Please check HHRG Website for information on HHRG’s most up-to-date Notice and Privacy Policy.

### 3. Collection of Personal Data

- 3.1 “**Personal Data**” means information about you which you have provided to HHRG, such as your name, address, telephone number, NRIC, email address, your personal preferences, particulars of your spouse or family members and bank account information and any information which may identify you, your spouse or family members that has been or may be collected, stored, used and processed by HHRG from time to time.
- 3.2 In addition to the Personal Data, you provide to HHRG directly (i.e. during your communications with HHRG and/or when you engage HHRG to provide services), HHRG may also collect your Personal Data from a variety of sources, including without limitation from CCTV, information during your job interview with us, from your referees and former employers, from time attendance module and access cards, from GPS, when you visit our premises in person, from the forms submitted or filled in by you or on your behalf to us, at any events, conferences, seminars or talks organized or sponsored by HHRG and/or from the cookies and other technologies used on the HHRG Website. Personal Data which HHRG collects and processes may include sensitive Personal Data which includes information as to the physical or mental health or condition of a data subject, political opinions, and religious beliefs or other beliefs of a similar nature, the commission or alleged commission by him of any offence, biometric data or any other sensitive Personal Data as prescribed by the law from time to time.
- 3.3 The provision of your Personal Data is voluntary. However, if you do not provide your Personal Data, HHRG may not be able to (i) communicate with you; (ii) provide you the services you require; (iii) continue to administer any arrangement or contractual relationship in place between you and us; (iv) perform any of our contractual obligations to you (if any); (v) process your Personal Data for any of the purposes

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listed in Clauses 4 and 5 of this Notice; and/or (vi) terminate any arrangements or agreements/contracts between you and us, without any liability on our part.

#### 4. Purposes of Processing

HHRG may use and process your Personal Data for the purposes relating to the services you have requested, for the business activities of HHRG and for operation of HHRG which shall include, without limitation:

- (a) To communicate with you;
- (b) To respond to questions and comments from you;
- (c) To perform pre-contractual activities and our contractual obligations with you, including without limitation assessing your application and suitability of employment with us, performing necessary background checks and preparation of legal documents or contracts to be entered into between us;
- (d) To ensure the performance by you of your pre-contractual and contractual obligations to us;
- (e) To give effect to contracts that we have with you and obtain professional advice;
- (f) For purposes related to our functions and/or events;
- (g) To publish photographs or video footage of you, which are captured during your participation in any of our events and our functions (with or without your name), on our platform or social media or at our premises;
- (h) For internal administrative purposes;
- (i) For HHRG to comply with its obligations under the law, regulations, guidelines and/or the order of any court, government, law enforcement and/or relevant regulatory authorities/bodies including compliance with laws relating to evidence;

and you agree and consent to HHRG using and processing your Personal Data in the manner as identified in this Notice.

#### 5. Other purposes

HHRG may also use and process your data for other purposes such as:-

- a) To send you materials such as newsletters, articles, write-ups as well as other updates; and
- b) To distribute information or details of events, seminars, conferences and talks which may be of interest to you;

by way of email or mail or courier.

If you do not consent to HHRG processing your Personal Data for the purposes listed in Clauses 4 and 5 of this Notice, please notify HHRG using the contact details stated in Clause 12.1 below.

#### 6. Acknowledgement

By providing your data to HHRG, you acknowledge that all information, data and/or any other details related to you as a user and client are the exclusive property of HHRG.

#### 7. Processing and Transfer of Personal Data

As HHRG's information technology storage facilities and servers may be located in other jurisdictions, your Personal Data may be processed, transferred to, stored and used in a jurisdiction other than

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Malaysia. You understand and consent to the transfer of your Personal Data out of Malaysia as described herein.

## 8. Disclosure to Third Parties

HHRG may engage other companies, service providers or individuals to perform functions on HHRG's behalf, and consequently may provide access or disclose your Personal Data to the third parties such as those listed below (not exhaustive):

- a) Information technology (IT) service providers;
- b) Data entry service providers;
- c) Storage facility providers;
- d) Banks and financial institutions;
- e) Insurance providers;
- f) Any professional advisors and external auditors; and
- g) Regulatory and governmental authorities in order to comply with statutory and government requirements,

for the purposes as described in Clause 5 above.

## 9. Protection of Personal Data

- 9.1 The security of your Personal Data is ensured by HHRG as we shall take all physical, technical and organizational measures needed to ensure the security and confidentiality of your Personal Data. This includes measures to prevent data from getting lost or used or accessed in an unauthorized way. If we disclose any of your Personal Data to any entities, HHRG will require them to appropriately safeguard the Personal Data provided to them.
- 9.2 Nevertheless, please understand that the transmission of information via the internet is not completely secure. Although we will do our best to protect your information, we cannot guarantee the security of your information transmitted through any online means, therefore, any transmission remains at your own risk.

## 10. Personal Data of Minors and Other Individuals

In some circumstances, you may have provided Personal Data relating to other individuals (such as your spouse, family members or other third party including minors). You represent and warrant that you are authorised to provide their Personal Data to HHRG and you have obtained their consent to the processing (including disclosure and transfer) of their Personal Data in accordance with this Notice.

## 11. Personal Data Retention Period

HHRG will retain your Personal Data for the period necessary to fulfill the purposes outlined in this Notice unless a longer retention period is required or allowed by law.

Once your Personal Data is no longer necessary to fulfill the purposes outlined in this Notice, or we no longer have a legal or business purpose for retaining your Personal Data, we take steps to erase, destroy, anonymize or prevent access or use of such Personal Data for any purpose other than compliance with this Notice, or for purposes of safety, security, fraud prevention and detection, in accordance with the requirements of applicable laws.

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**12. Access & Correction Requests and Inquiries**

- 12.1 Subject to any exceptions under applicable laws, you may at any time hereafter request: (i) for access to your Personal Data; (ii) for correction or rectification of your Personal Data; (iii) to limit the processing of your Personal Data; (iv) withdraw your consent for HHRG to process your Personal Data (please note the consequences set out in Clause 3.3 this Notice); (v) for transfer of your Personal Data to another party; or (vi) to seek further information from HHRG regarding the processing of your Personal Data by contacting:

Name: Mr Ang Choon Teik

Email: angct@hhrgh.com.my

Telephone No.: +6012-437-1818

13. In respect of your right to access and/or correct your Personal Data, HHRG has the right to refuse your requests to access and/or make any correction to your Personal Data for the reasons permitted under law, such as where the expense of providing access to you is disproportionate to the risks of your privacy.

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**DECLARATION:**

I hereby confirm receipt of your Notice under the Personal Data Protection Act 2010 and consent to the processing of my personal data in accordance with the said Notice.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_